

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
November 13, 2017
6:00 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:05 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ryan Griglak, James Fisher, Jim Candelaria, Ernest Maness and David Marlman. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Kyle Schreckenbach. In the audience was:

<u>Name</u>	<u>Company or Topic Represented</u>
Stephanie Alderton	The Journal
Jon Butler	Trautner Geotech

2. PUBLIC HEARINGS

a. 2018 Proposed Budget

Mr. Griglak opened the public hearing for comments. No one came forward to speak. Mr. Griglak closed the public hearing.

3. CONSENT AGENDA

- a. Approval of Minutes
 - 1. Regular Meeting: October 9, 2017
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to accept the consent agenda. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

4. AUDIENCE PARTICIPATION AND COMMUNICATION

No one came forward to speak.

5. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Report: Collection Stats and Plant Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System and Plant Supervisors. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Schreckenbach

6. BUSINESS OF THE BOARD

a. Subsurface Field Study at the South Lift Station

Staff has discovered sink holes and drainage issues at the South Lift Station. Trautner Geotech performed a subsurface field study and the findings were presented to the Board. After discussion about the costly solutions and no imminent issues Staff and Board agreed to monitor the situation and re-evaluate at a later date. Staff was directed to develop a contingency plan in case of damage to the sewer main.

b. Water Billing Consumption Billing Agreement with City

The billing for the District’s commercial customers is based on water consumption. The City of Cortez provides the monthly water meter reads for these customers for a fee. Currently the fee is \$1,000 per month. The City is asking for an increase of \$100 per month for a total monthly fee of \$1,100. The Board will sign the agreement once presented by the City of Cortez

c. Resolution #5, Series 2017 Changes to the District Rules and Regulations

Ms. Nelson presented to the Board Resolution #5, Series 2017 Changes to the District Rules and Regulations. The changes included the following:

- Requirements for new & existing buildings to connect to the District’s Facilities
- Commencement of monthly service fee for new accounts
- Removal of septage receiving
- Collection of past due accounts involved in bankruptcy
- Irrigation meter policy

The Board discussed the Resolution and requested that Ms. Nelson make some changes. The Board will review the changes at the next Board meeting on December 11, 2017.

7. OLD BUSINESS OF THE BOARD

a. Beech St. Project

D & L Construction will submit their billing including change orders for the Beech Street Project once the manhole on 1st Street is finished.

8. ADJOURNMENT

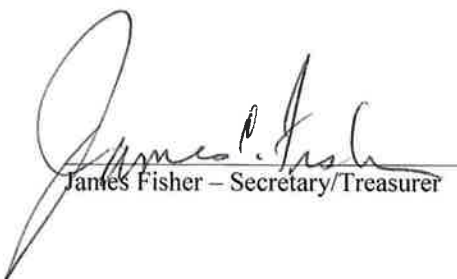
Having no further business to come before the Board, Mr. Candelaria made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

The meeting adjourned at 6:50 p.m.



Ryan Griglak – President



James Fisher – Secretary/Treasurer