

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
October 9, 2017
6:00 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:02 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ryan Griglak, James Fisher, Jim Candelaria, Ernest Maness and David Marlman. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Kyle Schreckenbach. No one was in the audience.

2. PUBLIC HEARINGS

a. Plant Investment Fees: Proposed Rate Changes

No one spoke.

b. Service Fees: Proposed Rate Increase for 2017

No one spoke.

3. CONSENT AGENDA

a. Approval of Minutes

1. Regular Meeting: September 11, 2017
2. Work Session: September 25, 2017

b. Approval of the Expense Vouchers

Mr. Maness made a motion to accept the consent agenda. Mr. Candelaria seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

4. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

5. MONTHLY REPORTS

a. Manager's Report

b. Supervisor's Report: Collection Stats and Plant Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System and Plant Supervisors. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Schreckenbach

6. BUSINESS OF THE BOARD

- a. Resolution #4, Series 2017 Changes to the District Rules and Regulations Appendix A & B

In 2013 a rate study was conducted that recommended rates be increased gradually each year. In 2014 the Board chose not to raise the rates. This put the District behind with the recommendations of the Rate Study. To keep on schedule with the Rate Study it was proposed to raise the minimum rate by \$2 per month, from \$33 to \$35 per month.

Other fees, new account set-up, certified letter and non-sufficient fund fees were also presented to the Board. And on August 14, 2017 the Board approved changes to the Plant Investment Fee Schedule.

Resolution #4, Series 2017 reflects the above changes.

Mr. Candelaria made a motion to approve Resolution #4, Series 2017 Changes to the District Rules and Regulation Appendix A & B with the stipulation that the District’s legal counsel approves the certified letter fees. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

7. OLD BUSINESS OF THE BOARD

- a. Presentation of Budget

Ms. Nelson presented the Board with a copy of the Proposed 2018 Budget. After discussion Mr. Fisher made a motion to authorize Ms. Nelson to advertise a Public Hearing for the Proposed 2018 Budget to be held at the next Board meeting on November 13, 2017. Mr. Marlman seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

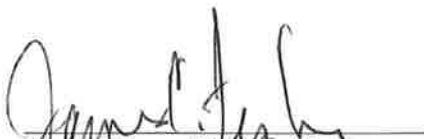
8. ADJOURNMENT

Having no further business to come before the Board, Mr. Fisher made a motion to adjourn. Mr. Candelaria seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

The meeting adjourned at 6:28 p.m.


Ryan Griglak -- President


James Fisher -- Secretary/Treasurer