

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
March 13, 2017
6:00 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Jim Candelaria, James Fisher, Ernest Maness, Micah Mobley and Ryan Griglak. Also present were District Superintendent Kyle Schreckenbach and Office Secretary Kelly Jackson. No one was in the audience.

2. CONSENT AGENDA

a. Approval of Minutes:

1. Regular meeting: February 13, 2017

b. Approval of the Expense Vouchers

c. Non-Exclusive Revocable Access Agreement form

Mr. Candelaria made a motion to accept the consent agenda. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Mobley
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

a. Manager's Report

b. Superintendent's Report: Plant Stats, Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager and Superintendent. Questions on the content of the reports were answered by Mr. Schreckenbach. There are issues with the camera and Mr. Schreckenbach mentioned the need for a new camera. The Board requested that cost options for a new camera be presented at the April 10, 2017 Board Meeting.

5. BUSINESS OF THE BOARD

a. Acceptance of lines and manholes at the Montezuma County Combined Courts construction project.

The manholes and lines at the Montezuma County Combined Courts have been tested and inspected. They passed all of the District's tests.

Mr. Candelaria made a motion to accept the manholes and lines at the Montezuma County Combined Courts. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Mobley	Fisher	Maness
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

a. 1010 N. Broadway

Brian Edwards, owner of 1010 N. Broadway states he negotiated a flat monthly rate with the previous District Manager in 2013 on his granite counter top business, Superior Interiors. In January 2016 the District changed over from flat rate billing to consumption based billing for commercial properties. Mr. Edwards feels the District should continue to honor the negotiated flat rate. With the consumption method he feels he is being overcharged since most of the water he uses doesn't go down the drain because it is usually plugged up. Instead the water flows outside through exterior doors.

Ms. Nelson, Mr. Schreckenbach and Sewer Line Maintenance employee Jim Webb visited this property. They discovered that the existing sand trap works very poorly and is allowing grit to enter our lines. Ms. Nelson sent Mr. Edwards a letter stating his need for a working filtration system.

Mr. Schreckenbach and Mr. Edwards have spoken. Mr. Edwards has agreed to send the District a manifest each time the sand trap has been cleaned and agreed to keep the sediment 2' below the bottom on the influent sediment trap.

b. Bio solids Removal Discussion; Bins & Truck

Mr. Schreckenbach and District maintenance employee Rick Collin are still working with Or-tec, the manufacturer of the screw press, on possible solutions to allow us to haul the sludge ourselves using our dump truck. Designs to mechanically transfer the sludge from the screw press to the dump truck are in progress and should be available soon.

c. RV Parks / Motel Plant Investment Fee Rates

The Board feels the Plant Investment Fee's (PIF's) for RV parks and hotels are too high. Ms. Nelson has spoken with SGM Engineering about the rate study they performed in 2013 that influenced the PIF's for RV parks and hotels. Ms. Nelson and SGM are continuing to work on these fees.

7. BOARD INFORMATION


a. Kyle Schreckenbach has replaced Don Asnicar as our Operator in Responsible Charge.

8. ADJOURNMENT


Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Mobley	Fisher	Maness
yes	yes	yes	yes	yes

The meeting adjourned at 6:31 p.m.



Ryan Griglak – President



James Fisher – Secretary/Treasurer