

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
June 12, 2017  
6:00 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:00 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Jim Candelaria, James Fisher, Ernest Maness and Ryan Griglak. Also present were District Manager Jan Nelson and District Superintendent Kyle Schreckenbach. In the audience was:

<u>Name</u>	<u>Company or Topic Represented</u>
Stephanie Alderton	The Journal
David Marlman	Board Vacancy

**2. CONSENT AGENDA**

a. Approval of Minutes:

1. Regular meeting: May 8, 2017

b. Approval of the Expense Vouchers

Mr. Candelaria made a motion to accept the consent agenda. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness
yes	yes	yes	yes

**3. AUDIENCE PARTICIPATION AND COMMUNICATION**

No one came forward to speak.

**4. CHANGE ORDER OF AGENDA**

Mr. Candelaria made a motion to change the order of the agenda and move up item 5.a, Discussion and Motion to Appoint Board Member, before Monthly Reports. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness
yes	yes	yes	yes

**5. DISCUSSION AND MOTION TO APPOINT NEW BOARD MEMBER**

Mr. Marlman had previously applied to fill a vacant Board position and is interested in filling Mr. Mobley's recently vacated seat.

Mr. Maness made a motion to appoint Mr. Marlman to serve on the Board until the next election in May, 2018. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness
yes	yes	yes	yes

Mr. Griglak administered the oath of office to Mr. Marlman.

**6. MONTHLY REPORTS**

- a. Manager's Report
- b. Superintendent's Report: Plant Stats, Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager and Superintendent. Questions on the content of the reports were answered by Ms. Nelson and Mr. Schreckenbach.

**7. BUSINESS OF THE BOARD**

- a. Discussion and Motion to Appoint Board Member - This item was moved up on the agenda to #5.
- b. Discussion and Direction on Purchasing a Camera and Van

The District has had demonstrations of different cameras with and without vans. Staff discussed some of their findings and will continue with this research.

**8. OLD BUSINESS OF THE BOARD**

- a. **Discussion and possible approval to hold a Public Hearing on the RV Parks/Motel Plant Investment Fee rates**

The Board feels the Plant Investment Fee's (PIF's) for RV parks and hotels are too high. Ms. Nelson has been working with SGM Engineering about the rate study they performed in 2013 that influenced the current PIF's for RV parks and hotels. Ms. Nelson presented to the Board some ideas that SGM has proposed to adjust the PIF's. After discussion the Board requested more research that would be closer in comparison to the size of the District.

**9. BOARD INFORMATION**

- a. **Discussion and possible approval to amend the Cortez Sanitation District Rules and Regulations 3.4.1.F. to add the Meetings Eligible for Compensation.**

Per recently passed legislation, Board members can be compensated for study sessions.

Mr. Candelaria made a motion to amend Cortez Sanitation District Rules and Regulations 3.4.1.F to add study sessions as eligible for compensation. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

**10. ADJOURNMENT**

Having no further business to come before the Board, Mr. Candelaria made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Marlman
yes	yes	yes	yes	yes

The meeting adjourned at 6:34 p.m.

  
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Ryan Griglak – President

  
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James Fisher – Secretary/Treasurer