

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
February 13, 2017
6:00 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:02 p.m. at the District Administrative Office by Board Vice President Jim Candelaria. The Board members present were Jim Candelaria, James Fisher, Ernest Maness and Micah Mobley. Board President Ryan Griglak was absent. Also present were District Manager Jan Nelson and District Superintendent Kyle Schreckenbach. No one was in the audience.

2. EXCUSE ABSENT BOARD MEMBERS

Mr. Maness made a motion to excuse Mr. Mobley from the January 9, 2017 regular board meeting. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Mobley
absent	yes	yes	yes	n/a

Mr. Mobley made a motion to excuse Mr. Griglak from the February 13, 2017 regular board meeting. Mr. Fisher seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Mobley
absent	yes	yes	yes	yes

3. CONSENT AGENDA

a. Approval of Minutes:

1. Regular meeting: January 9, 2017

b. Approval of the Expense Vouchers

c. D&L final invoice (retainage) for the Ash Area Project

d. Resolution #2 Series 2017 Vacuum Testing of Manholes

Mr. Fisher made a motion to accept the consent agenda. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Fisher	Maness	Mobley
absent	yes	yes	yes	yes

4. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

5. MONTHLY REPORTS

a. Manager's Report

b. Superintendent's Report: Plant Stats, Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager and Superintendent. Questions on the content of the reports were answered by Ms. Nelson and Mr. Schreckenbach.

6. BUSINESS OF THE BOARD

a. Dinner at Board Meetings

There was a request that dinner be provided at the Board Meetings for Board members and District staff in attendance. The Board's miscellaneous line item in the budget has enough funds to cover this cost.

Mr. Maness made a motion to approve dinner at the Board Meetings using funds from the miscellaneous line item in the Board's budget. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Mobley	Fisher	Maness
absent	yes	yes	yes	yes

b. Engineering of the Carpenter Area and Adding Beech St. to the Contract.

The District has a contract with SGM Engineering (SGM) to design the Carpenter and Ash-Arbecam areas. The Ash-Arbecam area has been completed. The District also wants SGM to design the Beech St. main replacement. Previously SGM had quoted the Beech St. main replacement design at \$11,279. If the District adds the Beech St. project to the Carpenter Area project SGM will perform the Beech St. design for only \$8,500.

Mr. Maness made a motion to approve paying SGM \$8,500 to design the Beech St. sewer main replacement at the same time of the Carpenter Area design and to be completed before the City of Cortez begins their work on Beech Street. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Mobley	Fisher	Maness
absent	yes	yes	yes	yes

7. OLD BUSINESS OF THE BOARD

a. 1010 N. Broadway

Brian Edwards, owner of 1010 N. Broadway states he negotiated a flat monthly rate with the previous District Manager in 2013 on his granite counter top business, Superior Interiors. In January 2016 the District changed over from flat rate billing to consumption based billing for commercial properties. Mr. Edwards feels the District should continue to honor the negotiated flat rate. With the consumption method he feels he is being overcharged since most of the water he uses doesn't go down the drain because it is usually plugged up. Instead the water flows outside through exterior doors.

Ms. Nelson, Mr. Schreckenbach and Jim Webb visited this property. They discovered that the existing sand trap works very poorly and is allowing grit to enter our lines. Ms. Nelson has sent Mr. Edwards a letter stating his need for a working filtration system. At this time Mr. Edwards has not responded.

b. Bio solids Removal Discussion; Bins & Truck

The District has been using a commercial service with a roll-off bin to haul bio solids from the new screw press to the landfill. There are issues with this service from equipment being too small, not emptying the bin completely and returning with bio solids, not having a reliable schedule and the total cost of this service. Mr. Schreckenbach and District maintenance employee Rick Collin are working with Or-Tec, who manufactured the screw press, to find possible solutions on how the sludge could be transferred from the press up into the District's dump truck. This will eliminate the use of an outside hauling company and be more economical.

c. RV Parks / Motel Plant Investment Fee Rates

The Board has mentioned in the past that the Plant Investment Fee's (PIF's) for RV parks and hotels are too high. Ms. Nelson presented to the Board a recommendation on how much the District should charge for PIF's for RV parks and hotels. After discussion the Board requested that Ms. Nelson research the cost of PIF's in other towns and address this again at the next Board meeting.

8. BOARD INFORMATION

a. Discharge Permit has been modified

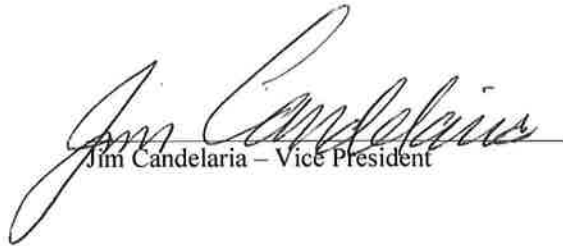
The District's Authorization to Discharge under the Colorado Discharge Permit System has been modified. The engineers identified several miscalculations incorporated by the Colorado Department of Public Health and Environment (CDPHE) in setting the original zinc limit in the permit. A request for a permit modification to correct the miscalculations was submitted. CDPHE has issued a permit modification incorporating an increase in the zinc discharge limit.

9. ADJOURNMENT

Having no further business to come before the Board, Mr. Fisher made a motion to adjourn. Mr. Mobley seconded the motion. The vote was as follows:

Griglak	Candelaria	Mobley	Fisher	Maness
absent	yes	yes	yes	yes

The meeting adjourned at 7:19 p.m.



Jim Candelaria – Vice President



James Fisher – Secretary/Treasurer