



*City of Cortez*  
*Service Center*  
*110 West Progress Circle*  
*Cortez, CO 81321*

PW-16-179  
November 8, 2016

## **POLICY STATEMENT**

for

# **Sanitation District Irrigation Meters**

1. No Irrigation Meter shall be installed without first obtaining the appropriate permits from the City of Cortez.
2. Permit fees for Irrigation Meters shall be based on the City's current Plumbing Permit Fee Schedule, and shall be issued by either the City's Planning & Building Department at City Hall, or the Public Works Department at the Service Center.
3. All Irrigation Meters shall be placed on the downstream side of the City's potable water meter.
4. All Irrigation Meters shall be the responsibility of the property owner to purchase and maintain.
5. All Irrigation Meters shall be a Waterworks meter, non-programmable, and measure in 1,000-gallon increments only.
6. All Irrigation Meters shall be installed in an accessible location, and the read-out shall be positioned so as to be easily read monthly by Cortez Sanitation District staff.
7. All Irrigation Meters shall be installed in conjunction with a City-approved Backflow Prevention Device.
8. Only City-licensed plumbers (State license required to obtain City license) may install Irrigation Meters.
9. City of Cortez staff will require normal plumbing inspections; thus, the installer shall call in an inspection of the meter, and get approval from the City prior to covering. The installer shall contact the Cortez Sanitation District for additional requirements.
10. All Backflow Prevention Devices shall be tested and logged into the Cross-Connection Control system prior to going into service.
11. All Irrigation Meters connected to a combination fire protection/domestic water line shall be equipped with an NFPA-compliant automatic shut-off device.
12. A record of all permits for Irrigation Meters shall be forwarded to the Cortez Sanitation District via the Citizenserve notification process.

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